



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS


17 September 2025

DIVISION MEMORANDUM

No. 513, s. 2025

**DIVISION VETTING OF THE OFFICE AND INDIVIDUAL
PERFORMANCE COMMITMENT AND REVIEW FORM OF SCHOOL-
BASED PERSONNEL**

- To: Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
Chief- Schools Governance and Operations Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned
1. Schools Division of Batangas through the Division Planning Team will conduct a Division Vetting of OPRCF and IPCRF of School-Based Personnel on September 18, 2025, 9:00 AM at SDO Conference Hall, Provincial Sports Complex, Bolbok, Batangas City.
 2. The objective of the activity is to check and assess consistency and alignment of School-based OPCR and IPCR as to key result areas, objectives, performance indicators, timelines, weight and corresponding MOVs. Moreover, suggestions and recommendations will be gathered for review and consideration.
 3. The participants to this activity are select members of the Division Performance Management Team, Public Schools District Supervisors and school-based non-teaching personnel (Enclosure 1).
 4. Field participants are advised to bring the following:
 - 4.1 Laptop
 - 4.2 hard and soft copies of SY 2024-2025 OPCR/IFPCR
 - 4.3 Position job description and key result areas.
 5. This memorandum serves as Travel Order of the participants.
 6. Immediate and wide dissemination of this memorandum is desired.


MARITES A. IBANEZ, CESO V
Schools Division Superintendent



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Enc. As Stated

Reference: None

To be indicated in the Perpetual Index under the following subject:

Issuances-Division Memorandum

DIVISION VETTING OF THE OFFICE AND INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM OF SCHOOL-BASED PERSONNEL/S2-111974/09-17-2025



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SCHOOLS DIVISION OF BATANGAS

Enclosure 1

**DIVISION VETTING OF THE OFFICE AND INDIVIDUAL
PERFORMANCE COMMITMENT AND REVIEW FORM OF SCHOOL-
BASED PERSONNEL**

LIST OF PARTICIPANTS

NO.	NAME	SEX	OFFICE/ DIVISION/ SECTION	POSITION
1	Mario B. Maramot	M	SGOD	OIC - Chief Education Supervisor
2	Lou C. Panaligan	M	OSDS	Administrative Officer V
3	Marian L. Arias	F	SGOD	EPS I
4	Irene Grace Q. Gonzales	F	OSDS	Administrative Officer IV
5	Joemar B. Perez	M	OSDS	Administrative Officer IV
6	Rosemarie A. Encarnacion	F	CID	Educ. Program Specialist II
7	Aris U. Dimaano	M	SGOD	Planning Officer III
8	Atty. Karen M. Salimo	F	OSDS	Attorney III
9	Eleazar C. Magsino	M	Calatagan SO	PSDS
10	Mary Jane Gonzales	F	Alitagtag SO	PSDS
11	Nenita A. Adame	F	Ibaan SO	PSDS
12	Agrifina A. Dirain	F	Malvar SO	PSDS
13	Nancy D. Lubis	F	Balete / Mataasnakahoy SO	PSDS
14	Rundolph Abanto	M	CENTEX Batangas	Principal III
15	Nina D. Dimaculangan	F	San Pascual CS	Principal IV
16	Wilson T. Ojales	M	Balayan NHS	Principal IV
17	Donna Susana Godoy	F	Lobo SHS	Principal II
18	Maybel M. Din	F	Padre Garcia INHS	Assistant School Principal II
19	Gemma T. Montilla	F	Fermin La Rosa NHS	Head Teacher II
20	Angelou A. Masakayan	F	Tulay ES, Ibaan	AO II – Elementary
21	Katleen R. Marasigan	F	Pook ES, Agoncillo	AO II – Elementary
22	Wie Ann S. Macasaet	F	Mataasnakahoy SHS	AO II – Senior HS



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23	Justin P. Doliente	M	Buhaynasapa INHS	AO II – Senior HS
24	Rina Badajos	F	Calubcub NHS	ADAS III – JHS
25	Ramir John Camatis	M	Baybayin INHS	ADAS III – JHS
26	Jonasaren A. Aguila	F	PILMES, San Jose	ADAS III – Elementary
27	Emerson P. Antig	M	Rosario East CS	ADAS III – Elementary
28	Precious Ann Calimag	F	Nasugbu West CS	ADAS II – Elementary
29	Karen A. Catapat	F	Taal CS	ADAS II – Elementary
30	Christine Karla Rivera	F	Bilaran NHS	ADAS II – JHS (Disbursing Officer)
31	Decena Cruzat	F	BNAVHS, Bauan	ADAS II – JHS (Disbursing Officer)
32	Melo Jean Bicol	F	San Pascual NHS	ADAS II – JHS (Loan Verifier)
33	Yasmine L. De Silva	F	Padre Garcia INHS	ADAS II – JHS (Loan Verifier)
34	Julia M. Magsombol	F	Cuenca SHS	ADAS II – SHS
35	Myla L. Viaña	F	Mataasnahoy SHS	ADAS II – SHS
36	Mary Ann M. Dela Peña	F	Cuenca SHS	Registrar I
37	Jaycel C. Kasilag	F	Taysan SHS	Registrar I
38	Maureen O. Villanueva	F	San Pascual	PDO I
39	Anna Margarita T. Año	F	San Juan West	PDO I